



# Payson City

APPLICATION for use of an OVERLAY ZONE

For Office Use Only:		Review Fee: \$300.00 (15-1)
Application # _____	PC Public Hearing Date: _____	
Application Date: _____	CC Public Hearing Date: _____	
Approved	Denied	

**Underlying Zone:** \_\_\_\_\_ **Overlay Zone Requested:** \_\_\_\_\_

**Project Location:** \_\_\_\_\_

**Name of Property Owner(s):** \_\_\_\_\_

Address \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

**Name of Applicant or Authorized Agent:** \_\_\_\_\_

Address \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

**Owner's Signature of Authorization of File:** \_\_\_\_\_

## OVERLAY ZONE CHANGE REQUIREMENTS

Please read the applicable sections of Title 19, Payson City Zoning Ordinance in detail before submitting any type of project application. Attach to the application all necessary documentation as per the following Overlay Zone Change Review Process Checklist. Missing information may be cause for denial of application and/or Overlay Zone Change. These requirements are minimum, other information may be required by the Payson City Ordinances, Staff, planning Commission or City Council.

The following items, at a minimum, shall be included with the application for use of any Payson City overlay zone:

- (1) \_\_\_\_\_ Ownership plat map of the lots or parcels proposed to be included in the zone.
- (2) \_\_\_\_\_ The reason for the zone change request in accordance with one or more of the criteria found in Section 19.6.
- (3) \_\_\_\_\_ Proposals for special requirements of the zone including architectural controls, materials, uses, massing, or other similar ideas.
- (4) \_\_\_\_\_ A detailed explanation of how the proposed use will be compatible and consistent with the existing neighborhood.
- (5) \_\_\_\_\_ Any other information, such as a detailed site plan, that will assist the Planning Commission and City Council determine appropriate characteristics and controls leading to the success of the proposal.

- (6) \_\_\_\_\_ Proposed setback, width, frontage, parcel size and other requirements of the zone.
  - (7) \_\_\_\_\_ The payment of the appropriate fee in accordance with the Payson City fee schedule.
  - (8) \_\_\_\_\_ Two sets of addressed stamped envelopes for property owners within 1000 ft. of a proposed R-M-O Overlay zone or 250 ft. for an In-fill Overlay Zone. A complete list of names and addresses will also need to be submitted.
- 

**APPLICANT CERTIFICATION**

I certify under penalty of perjury that this application and all information submitted as a part of this application is true, complete and accurate to the best of my knowledge. I understand that use of any Overlay Zone is a request for increased intensity in the permitted uses of the underlying zone and acknowledge that the development rights on the subject property are those found in the underlying zone until, and unless, approved to use the Overlay Zone. I further understand and acknowledge that denial for the use of any Overlay Zone shall not constitute a takings claim in that I shall not be denied the ability to use the property in accordance with the underlying zone.

I acknowledge that I have reviewed the applicable sections of Title 19, Payson City Zoning Ordinance and that items and checklists contained in this application are basic and minimum requirements only and that other requirements may be imposed that are unique to individual projects or uses. I agree also to comply with any and all applicable Payson City Ordinances in effect at this time. Should any of the information or representations submitted in connection with this application be incorrect or untrue, I understand that Payson City may rescind any approval, or take any other legal or appropriate action. I also agree to allow the Staff, Planning Commission, City Council or appointed agent(s) of the City to enter the subject property to make any necessary inspections thereof.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

**PLEASE NOTE:**

***Attendance at Planning Commission and City Council meetings is required by the applicant or a representative. It is the applicant's responsibility to call for meeting dates and times. Fee payment is required at time of application submittal.***